

SEDF

Appendix B

Commonwealth of Virginia Database Index Reporting Form	
1. Public Body Name & Numeric Code: Virginia Department of Education 201	4. Point of Contact: Susan Williams / Jim Gray
2. Database Title: Student Enrollment Demographics	5. Phone Number: 371-2924 / 225-2833
3. Database Acronym: SEDF	6. Signature & Date: Susan Williams 8-25-2000
7. Database Description and Contents: (Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)	
<p>This database stores career + technical education class enrollments by ethnicity and gender. The data is used to determine the volume of students participating in Career + Technical Education courses as well as FTE (Full-Time Equivalent) for Standards of Quality funds.</p> <p>The data is collected by teacher by class period and contains enrollments based on gender, ethnicity and CO-operative education participation.</p>	
<p>Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</p>	
8. Date of Last Update: May 31, 2000	9. Frequency of Update: <input type="checkbox"/> Daily, <input type="checkbox"/> Weekly, <input type="checkbox"/> Monthly, Other: Oct 1 - Nov 30 and March 1 - May 31
10. Formats Available and Schedule of Fees: (Provide a description of each format in which the database is made available, and the cost, if any, of each format.)	
<p>a. Format This database was created in Oracle. All reports are hard copy only. Digital copies of this data are <u>not</u> available to anyone.</p> <p>b. Cost Currently there is no fee for our reports.</p>	
<p>1. Course Enrollments by Division</p> <p>2. Program Area Enrollments by Division</p> <p>3. Program Area Enrollments by State</p> <p>4. School Listing</p> <p>5. Instructor Listing with Enrollment</p>	

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-1905 (Attn: Mary Clark).